\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018

Mr. Dean Carras, VP

Innovative Enterprises, Inc.

Dean@knowthefacts.com

 Re: FOIA Request

Dear Mr. Carras:

 My office has received your FOIA request which seeks potentially volumes of information. We are now trying to assess the costs involved with complying with your request, which costs will have to be paid by you prior to our commencing a search of ten years of records. I estimate that at least two to three additional staff will be required, with attendant salaries and benefits.

 I will contact you as soon as I have these numbers in hand.

 Very truly yours,

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 \_\_\_\_\_\_\_\_\_\_\_County/City Sheriff