



Virginia Sheriffs' Association

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March 25, 2019

Dear Heavy Equipment Dealer/Manufacturer,

I am very pleased to announce the introduction of the Virginia Sheriffs' Association's (VSA) Heavy Equipment Procurement Program; a statewide cooperative purchasing program for heavy equipment used by public bodies.

The VSA is excited to work collaboratively with Virginia heavy equipment dealers and manufacturers to provide all public bodies in the Commonwealth of Virginia a new, convenient, and beneficial way of purchasing their heavy equipment. We hope that you will be interested in participating in this year's bidding process.

We will hold a Heavy Equipment Procurement Workshop. The date and location of this workshop will soon be announced. This workshop will serve as an informational session on the program, how bidding will be managed, how contracts are awarded, an overview of the official calendar (enclosed), a discussion on the program's terms and conditions, and an opportunity to go over all equipment offerings for bid 20-01-0625. We hope that you will be able to attend this very informative workshop.

Please contact Kaylyn Mitman at 919-459-6471 for more information on the workshop.

On April 5, 2019, we will mail the official Invitation for Bids to you for your review. Within this Invitation for Bids, you will be provided a copy of all heavy equipment that we would like to include in Bid 20-01-0625, a copy of the program's Terms and Conditions, along with other important documentation.

If you have any questions or need additional information on the Virginia Sheriffs' Association's Vehicle Procurement Program please call me at 919-459-8195.

Thank you,

Jason D. Bennett
Virginia Sheriffs' Association