



Virginia Sheriffs' Association

901 EAST BYRD STREET, SUITE 1301, RICHMOND, VIRGINIA 23219

PHONE (804) 225-7152 • FAX (804) 225-7162 • WWW.VASHERIFF.ORG

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September 4, 2019

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Dear Virginia Tire Manufacturers,

I am very pleased to announce the introduction of The Virginia Sheriffs' Association (VSA) Tire Procurement Program, a statewide cooperative purchasing program for tires and related services. We welcome all tire manufacturers within the Commonwealth of Virginia to participate in our inaugural year of this program. The VSA currently offers police rated, special service, hybrid and electric vehicles, SUVs, vans, motorcycles and heavy equipment through its Procurement Programs.

The VSA is excited to work collaboratively with all tire manufacturers to provide all public bodies within the Commonwealth of Virginia a new, convenient, and beneficial way of purchasing tires and related services. We hope that you will be interested in participating in this year's bidding process.

Enclosed, you will find the official Invitation to Bid and Advertisement and calendar for Tire Bid 20-01-1031. Within this Invitation for Bids, you will be provided with information regarding bid submissions, how to access the association's Terms and Conditions, along with other important documentation. To participate, all manufacturers must register online at <https://vasheriff.org/procurement/vendor-registration/>.

We appreciate your support and participation in the Association's Tire Procurement Program. Please contact Kaylyn Mitman at kmitman@virginiasheriffs.org or 919-459-6471 with any questions you may have regarding the bid process.

If you have any questions or need additional information on any of the VSA's Procurement Programs please email me at jbennett@virginiasheriffs.org, call at 919-459-8195 or visit us on the web at <https://vasheriff.org/procurement/>.

Thank you,

Jason D. Bennett
Virginia Sheriffs' Association

INVITATION TO BID AND ADVERTISEMENT

TIRE PROCUREMENT PROGRAM

The Virginia Sheriffs' Association (VSA) invites interested Bidders to submit bids in accordance with these solicitation documents. The purpose of this solicitation is to establish a contract for the purchase of tires. The technical specifications describe the product in more detail and are available upon request for a complete bid package from the Contract Administrator.

The contract term is to begin on November 7, 2019, and to end November 6, 2020.

As more specifically stated in the Instructions to Bidders, the following anticipated time line applies to this solicitation:

BID NUMBER: 20-01-1031
BID TITLE: TIRES & RELATED SERVICES
ADVERTISEMENT DATES: SEPTEMBER 4, 2019 AND SEPTEMBER 11, 2019

FOR A COMPLETE BID PACKAGE:

EMAIL A REQUEST TO:

KMITMAN@VIRGINIASHERIFFS.ORG

PRICE SHEETS DUE TO VSA: OCTOBER 31, 2019

**AUTHORIZED DEALERS LIST
DUE TO VSA:** OCTOBER 31, 2019

BID OPENING TO BE HELD AT: VIRGINIA SHERIFFS' ASSOCIATION
ATTN: KAYLYN MITMAN OR JASON BENNETT
323 WEST JONES STREET
SUITE 505
RALEIGH, NORTH CAROLINA 27603

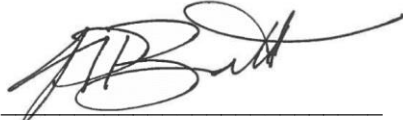
PRICE SHEETS MUST BE CONTAINED IN A SEALED ENVELOPE ADDRESSED TO THE VIRGINIA SHERIFFS' ASSOCIATION. INDICATE ON THE OUTSIDE OF THE ENVELOPE THE BID NUMBER, TITLE, OPENING DATE AND TIME. ALL PRICE SHEETS MUST BE RECEIVED ON OR BEFORE THE DATE AND TIME NOTED ABOVE.

ALL QUESTIONS PERTAINING TO THIS BID SHOULD BE DIRECTED TO KAYLYN MITMAN WITH THE VIRGINIA SHERIFFS' ASSOCIATION AT (919) 459-6471 OR KMITMAN@VIRGINIASHERIFFS.ORG.

BIDDERS ARE HEREBY ADVISED THAT THE VSA CONTRACT ADMINISTRATOR RESERVES THE RIGHT TO REJECT ANY PRICE SHEET PROPOSAL NOT CONSIDERED TO BE

COMPETITIVE IN NATURE BASED ON THE BEST PRICING INFORMATION AVAILABLE. FURTHERMORE, THE VSA CONTRACT ADMINISTRATOR RESERVES THE RIGHT TO REJECT ANY OR ALL PRICE SHEETS, IN WHOLE OR IN PART, AND/OR MAKE AWARDS EITHER AS INDIVIDUAL ITEMS OR AS A TOTAL COMBINED BID, WHICHEVER THEY CONSIDER TO BE IN THE BEST INTEREST OF ALL PUBLIC BODIES IN THE COMMONWEALTH OF VIRGINIA, AND TO WAIVE ANY INFORMALITY IN ANY PROPOSAL.

SPECIFICATIONS AND SOLICITATION DOCUMENTS MAY BE OBTAINED BY BONA FIDE BIDDERS VIA THE VSA WEBSITE AT [HTTPS://VASHERIFF.ORG](https://vasheriff.org). VENDORS WHO WISH TO PARTICIPATE IN THIS INVITATION TO BID SHOULD REGISTER AS A VENDOR ON THE VSA WEBSITE ([WWW.VASHERIFF.ORG](http://www.vasheriff.org)). CONTACT KAYLYN MITMAN, VSA COOPERATIVE BID COORDINATOR, AT (919) 459-6471 FOR REGISTRATION INFORMATION.



Jason D. Bennett
Virginia Sheriffs' Association

9/4/19

Date



Virginia Sheriffs' Association
Tire Bid 20-01-1031
Calendar – 2019-2020
Tires and Related Services

Program Introduction and Solicitation		
VSA Tire Bid Item	Start Date	Due Date
Information to all Manufacturers	September 4, 2019	September 4, 2019
Invitation to Bid and Advertisement	September 4, 2019	September 4, 2019
New/Updated Model Specification Review		
VSA Tire Bid Item	Start Date	Due Date
Bid Package to all NCSA Contractors	September 11, 2019	September 11, 2019
Bid Finalization and Announcement		
VSA Tire Bid Item	Start Date	Due Date
NAPC Invitation to Bid Announcement and Publication	September 11, 2019	September 11, 2019
Bid Period Open	October 1, 2019	October 31, 2019 at 12 noon EST
Bid Tabulation Results Posted	November 1, 2019	November 1, 2019 at 5:00 pm EST
Deadline to Submit "Hard Copy" Bid Responses	November 4, 2019	November 4, 2019 at 5:00 pm EST
Viewing of Bid Tabulation Results by NCSA	November 5, 2019	November 5, 2019
Intent to Award Published	November 6, 2019	November 6, 2019
Bid Award Announcement and Publication	November 7, 2019	November 7, 2019