

# INSURANCE CHECK LIST

1. Workers' Compensation and Employer's Liability per the statutory limits of the Commonwealth of Virginia.
- √   2. Comprehensive General Liability (occurrence form), limits of liability \$1,000,000.00 per occurrence for bodily injury property damage to include Premises/Operations; Products, Completed Operations and Contractual Liability. Contractual Liability and Contractual Indemnity (Hold harmless endorsement exactly as written in "insurance requirements" of specifications). General aggregate \$3,000,000.00
- √   3. Automobile Liability - \$1,000,000.00 each occurrence - owned/non-owned/hired automobiles included.
4. Excess Liability - \$\_\_\_\_\_.00 per occurrence to follow the primary coverages.
5. The VSA must be named as an additional insured on the liability policies; and it must be stated on the certificate. *(Please provide a pdf version of the Certificate to the VSA).*
- √   6. Other insurance as indicated:
- |                                     |                               |                 |
|-------------------------------------|-------------------------------|-----------------|
| <input type="checkbox"/>            | Builders Risk completed value | \$ _____        |
| <input type="checkbox"/>            | Liquor Liability              | \$ _____        |
| <input type="checkbox"/>            | Fire Legal Liability          | \$ _____        |
| <input type="checkbox"/>            | Protection and Indemnity      | \$ _____        |
| <input type="checkbox"/>            | Employee Dishonesty Bond      | \$ _____        |
| <input checked="" type="checkbox"/> | Other (Garage)                | \$ 1,000,000.00 |
- √   7. Thirty (30) days written cancellation notice required.
- √   8. Best's guide rating B+:VI or better, latest edition.
- √   9. The certificate must state the bid number and title BIDDER AND INSURANCE AGENT STATEMENT:

## Proposer and Insurance Agent Statement:

**We understand the Insurance Requirements of these specifications, as noted by the items checked above, and that evidence of this insurance may be required within five (5) days after bid opening.**

Bidder: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_