



**Virginia Sheriffs' Association  
Heavy Equipment Bid 22-03-0721 Calendar – 2021-2022**

<b>Program Introduction and Solicitation</b>		
	<b>Start Date</b>	<b>Due Date</b>
Solicitations to Dealers and Manufacturers	March 29, 2021	March 29, 2021
Vendor Registration - <i>All bidders must create an account with VendorLink prior to the bid period opening in order to view any bid information and submit a bid .</i>	March 29, 2021	June 17, 2021 at 5:00 pm EST
Invitation to Bid Announcement Publication and Advertisement	April 1, 2021	April 1, 2021
NAPC Advertisement	April 1, 2021	April 1, 2021
<b>New/Updated Model Specification Review 1</b>		
	<b>Start Date</b>	<b>Due Date</b>
Equipment Addition Requests due to VSA - Any equipment that needs to be available for bidding for the 2021-2022 contract year. <i>(Template available in VendorLink)</i>	March 29, 2021	April 5, 2021
Equipment Withdraw Requests due to VSA - Any equipment that will not be available for the 2021-2022 contract year. <i>(Template available in VendorLink)</i>	March 29, 2021	April 5, 2021
First Draft Bid Package available in VendorLink for Dealer/Manufacturer Review <i>(List of available groups/equipment updated)</i>	April 29, 2021	April 29, 2021
Dealer Responses to First Draft Bid Package due to VSA - Any additional changes that need to be made to the list of equipment.	May 6, 2021	May 6, 2021
<b>New/Updated Model Specification Review 2</b>		
	<b>Start Date</b>	<b>Due Date</b>
Pre-Bid Conference RSVP due to <a href="mailto:kmitman@virginiasheriffs.org">kmitman@virginiasheriffs.org</a>	May 3, 2021	May 3, 2021
Pre-Bid Conference for all Dealers and Manufacturers <i>(Hilton Richmond Downtown)</i>	May 14, 2021 at 12 noon EST	May 14, 2021
Second Draft Bid Package available in VendorLink for Dealer/Manufacturer Review <i>(List of available groups/equipment updated)</i>	May 24, 2021	May 24, 2021
Dealer Responses to Second Draft Bid Package due to VSA - Any additional changes that need to be made to the list of equipment.	June 7, 2021	June 7, 2021
<b>Bid Finalization and Announcement</b>		
	<b>Start Date</b>	<b>Due Date</b>
VSA Finalizes List of Equipment Eligible for Bidding	June 17, 2021	June 17, 2021
Bid Period Open - <i>All bidding must be completed within VendorLink for a bid to be considered .</i>	June 21, 2021	July 21, 2021 at 12 noon EST
Deadline to Submit Bid - <i>All pricing and required documents to be submitted within VendorLink .</i>	July 21, 2021	July 21, 2021 at 12 noon EST
Bid Tabulation Results Posted by VSA	July 23, 2021	July 23, 2021 by 5:00 pm EST
Review of Bid Submissions by VSA	July 26, 2021	August 10, 2021
Intent to Award Published by VSA and Bidder Review of Award	August 11, 2021	August 11, 2021
Bid Award Announcement and Publication - <i>All awarded contracts go into effect .</i>	August 15, 2021	August 15, 2021

**PRE-BID CONFERENCE LOCATION:**

Hilton Richmond Downtown  
MRG Ballroom  
501 E. Broad St., Richmond, VA 23219  
*Lunch will be provided.*