INVITATION FOR BID
VIRGINIA SHERIFFS' ASSOCIATION
BID NUMBER 23-04-0713

HEAVY EQUIPMENT PROCUREMENT PROGRAM

Pre-Bid Conference
May 3rd, 2022 at 10:00 am EST

The Pre-Bid Conference will be held via Zoom.
All meeting materials and Zoom details will be provided prior to May 3rd to all who RSVP.

Please RSVP by April 26th, 2022 – Kaylyn Mitman, Virginia Sheriffs' Association at: kmitman@virginiasheriffs.org

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The First Draft Bid Package will be available in VendorLink on April 14th, 2022. On April 14th, the list of equipment and groups will be updated within VendorLink. This revised list will act as the First Draft Bid Package. Please ensure you are receiving all VendorLink notifications.

A copy of the Association's Terms and Conditions can be found on the Virginia Sheriffs' Association's website – www.vasheriff.org

ALL VENDORS MUST REGISTER WITH VENDORLINK.
TO REGISTER PLEASE VISIT - https://www.myvendorlink.com/common/register.aspx

https://vasheriff.org/procurement/heavy-equipment-procurement-program/

Virginia Sheriffs' Association
Heavy Equipment Procurement Program

Contract Number:	23-04-0713
Title:	Heavy Equipment
Contract Effective Dates:	August 15, 2022 – August 14, 2023
Bid Period Opens:	June 16, 2022
Bid Period Closes:	July 13, 2022 at 12 noon EST

Inquiries: Questions, which may arise as a result of this solicitation, may be addressed to Jason Bennett, VSA Contract Administrator, by email to jbennett@virginiasheriffs.org. Inquires must be received at least ten (10) business days prior to the due date in order to be considered.

My signature below certifies that: (*This form must be returned with your Bid Form*)

- I agree to abide by all conditions of this Invitation for Bids and that I am authorized to sign this bid;
- The accompanying bid is not the result of, or affected by, an unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under §18.2-498.1, et. seq. of the *Code of Virginia*. Furthermore, I understand that fraud and unlawful collusion are crimes under the Virginia Governmental Frauds Act, the Virginia Government Bid Rigging Act, the Virginia Antitrust Act, and Federal Law, and can result in fines, prison sentences, and civil damage awards;
- That the accompanying bid is in compliance with applicable provisions of the State and Local Government Conflict of Interests Act (§2.2-3100, et. seq. of the *Code of Virginia*). Specifically, without limitation, no Virginia Sheriffs' Association employee/representative or a member of the employee/representative's immediate family shall have a proscribed interest in a contract; and

In compliance with this Invitation for Bids and to all conditions imposed therein, the undersigned offers and agrees to furnish the goods/services in accordance with this signed bid.

Complete Legal Name of Firm: _____

Order from Address: _____

_____

_____

Remit to Address: _____

_____

_____

Signature: _____ **Email:** _____

Name (type/print): _____ **Phone:** _____

Title: _____

Fed ID Number: _____

Virginia Sheriffs' Association
2022-2023 Heavy Equipment Calendar
Bid 22-03-0721R and Bid 23-04-0713

Program Introduction and Solicitation		
	Start Date	**Due Date**
Solicitations to Dealers and Manufacturers	March 24, 2022	March 24, 2022
Vendor Registration - *All bidders must create an account with VendorLink prior to the bid period opening.*	March 24, 2022	June 10, 2022 at 5:00 pm EST
Invitation to Bid Announcement Publication and Advertisement	March 31, 2022	March 31, 2022
NAPC Advertisement	March 31, 2022	March 31, 2022
New/Updated Model Specification Review 1		
	Start Date	**Due Date**
Equipment Addition Requests due to VSA - *Any equipment that needs to be available for bidding for the 2022-2023 contract year. All requests to be submitted using the template available in VendorLink.*	March 24, 2022	April 7, 2022
Deadline for current contractors to submit rollover agreement to kmitman@virginiasheriffs.org	April 7, 2022	April 7, 2022
Deadline for current contractors choosing to not rollover to submit confirmation to kmitman@virginiasheriffs.org	April 7, 2022	April 7, 2022
Rollover Contract Equipment Withdraw Requests due to VSA - *Any equipment that will not be available for the 2022-2023 contract year. All requests to be submitted using the template available in VendorLink.*	March 24, 2022	April 22, 2022
First Draft Bid Package available in VendorLink for Dealer/Manufacturer Review	April 14, 2022	April 14, 2022
Dealer Responses to First Draft Bid Package due to VSA - *Any additional changes that need to be made to the list of equipment.*	April 21, 2022	April 21, 2022
New/Updated Model Specification Review 2		
	Start Date	**Due Date**
Pre-Bid Conference RSVP due to kmitman@virginiasheriffs.org	April 26, 2022	April 26, 2022
Pre-Bid Conference for all Dealers and Manufacturers - *Will be held via Zoom.*	May 3, 2022 at 10:00 AM EST	May 3, 2022
Second Draft Bid Package available in VendorLink for Dealer/Manufacturer Review	May 17, 2022	May 17, 2022
Dealer Responses to Second Draft Bid Package due to VSA - *Any additional changes that need to be made to the list of equipment.*	May 24, 2022	May 24, 2022
Bid Finalization and Announcement		
	Start Date	**Due Date**
VSA Finalizes List of Equipment Eligible for Bidding	June 14, 2022	June 14, 2022
Bid Period Open - *All bidding must be completed within VendorLink for a bid to be considered .*	June 16, 2022	July 13, 2022 at 12 noon EST
Deadline to Submit Price Increase Request for Bid 22-03-0721R - *Current Contractors ONLY . All requests to be submitted using the template available in VendorLink.*	July 7, 2022	July 7, 2022
Deadline to Submit Bid - *All pricing and required documents to be submitted within VendorLink .*	July 13, 2022	July 13, 2022 at 12 noon EST
Bid Tabulation Results Posted by VSA	July 15, 2022	July 15, 2022 by 5:00 pm EST
Review of Bid Submissions by VSA	July 18, 2022	August 9, 2022
Intent to Award Published by VSA and Bidder Review of Award	August 10, 2022	August 10, 2022
Bid Award Announcement and Publication - *All awarded contracts go into effect - Bid 23-04-0713.*	August 15, 2022	August 15, 2022
All rollover contracts go into effect - *Bid 22-03-0721R*	August 15, 2022	August 15, 2022

Virginia State Corporation Commission Registration Information

The bidder shall check one of the following.

The bidder is:

☐ a corporation or other business entity with the following SCC identification number: _____ **-OR-**

☐ not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust **-OR-**

☐ an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the bidder in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder's out-of-state location) **-OR-**

☐ an out-of-state business entity that is including with this bid an opinion of legal counsel which accurately and completely discloses the undersigned bidder's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of § 13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia.

NOTE >> Check the following box if you have not completed any of the foregoing options but currently have pending before the SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for bids. ☐

_____

Bidder's Signature

_____

Date

VSA Heavy Equipment
Bid 23-04-0713
Available Groups as of 3.23.2022

Number	Group
1	Arrow Boards (Directional Arrows) - Trailer Mounted
2	Arrow Boards (Directional Arrows) - Vehicle Mounted
3	Articulated Dump Truck
4	Asphalt Maintenance and Recycling Equipment
5	Backhoe Loader
6	Baler - Horizontal
7	Baler - Vertical
8	Brine Application Equipment
9	Bucket Claw
10	Cab Protector
11	Camera
12	Cargo/Bed Drawer System
13	Changeable Message Display - Mini Messenger
14	Changeable Message Display - Trailer Mounted
15	Changeable Message Display - Vehicle Mounted
16	Chassis
17	Chip Van
18	Combination Jet Vacuum Rodding Machine, Trailer Mounted
19	Combination Jet Vacuum Rodding Machine, Truck Mounted
20	Commercial Lawn Mowing Equipment
21	Compact Track Loader
22	Compactor - Self-Contained
23	Compactor - Stationary
24	Container Carrier
25	Crane Bodies
26	Crushing Equipment
27	Digger Derricks
28	Directional Drill
29	Disinfecting & Sanitizing Equipment
30	Dovetail Ramps
31	Drop Flat Trailer
32	Dropdeck Trailer
33	Drum Roller
34	Dry Freight Trailer
35	Dump Body
36	Dump Insert
37	Dump/Trash Trailers
38	Dust Suppression Equipment
39	Electric Chassis
40	Electric Refuse Truck
41	Excavator
42	Flatbed Trailer
43	Frontloader Refuse Body

44	Fuel Tank
45	Fuel/Lube Equipment
46	General Freight
47	Generator - Mobile and Silent
48	Generator - Quick Connect Docking Station
49	Heavy Duty Conventional 4-Post
50	Heavy Duty Equipment Trailers - Hydraulic Dump Trailers
51	Heavy Duty Steel Drawer Set
52	Heavy Duty Truck Bed Cover
53	Hireach Aerial Work Platforms
54	Hoist
55	HookLift Roll-off Hoist
56	Horizontal Grinders, Wood Grinders and Chippers
57	Hydraulic Portable Truck and Bus Lifts
58	Hydro Excavating/Industrial Vacuum Trailer
59	Hydro Excavating/Industrial Vacuum Trucks
60	Industrial Floor Cleaning Equipment
61	Industrial Waste and Recycling Equipment
62	Injection Molded Refuse and Recycling Roll-out Carts
63	Jumping Jacks/Plate Tamps/Walk Behind Rollers
64	Knuckle Boom Loader
65	Landfill Compactor
66	Landscaper/Forestry Bodies
67	Leaf & Debris Collection Equipment
68	Lift Trucks
69	Liftgates
70	Light Towers
71	Lighting
72	Lightweight Aluminum Drawer System
73	Low Boy Trailers - Detachable and Fixed Neck
74	Material Classifier
75	Mini Excavator
76	Mini Skid Steer
77	Mobile Air Compressor
78	Mobile Specialty Trailers (Command Units, Emergency Response, Office, Fiber Optic/Wire Splice)
79	Mobile Stacker
80	Motor Grader
81	Moveable and Stationary Plunger Modular Units
82	Moving Floor Van Trailer
83	MSAS Sign Alert Systems
84	Mulching Equipment
85	Multipurpose Tractor
86	Navigational Systems
87	New Truck Service Bodies
88	Organic Waste Collection Body
89	Parallelogram Lifts
90	Pedestrian Walk Behind Trencher
91	Personnel Carriers
92	Piercing Tool
93	Pipeline Cleaning Tools
94	Platform Bodies / Flatbeds

95	Portable Maintenance Jack Stands
96	Pothole Patching Equipment
97	Productivity Tools and Equipment
98	Public Safety
99	Pumps
100	Radar Speed Monitors - Dolly Mounted - Solar Powered
101	Radar Speed Monitors - Pole Mounted
102	Radar Speed Monitors - Trailer Mounted
103	Rearloader Refuse Body
104	Remote Controlled Mowers and Tool Carriers
105	Riding Trencher/Plow
106	Roll-off Cable Hoist
107	Roll-off Containers
108	Rotationally Molded Refuse & Recycling Roll-out Carts
109	Salt Spreaders
110	Scissor Lift
111	Screening Equipment
112	Service/Mechanics Body
113	Sewer Easement Machine
114	Sideloader Refuse Body
115	Skid Steer Loader
116	Skiploader
117	Snow Plows
118	Solar Flasher Beacons
119	Sorting System
120	Specialty Mobile Columns
121	Straight Truck Body
122	Street Flusher
123	Street Sweeper
124	Stump Removal Equipment
125	Surface Mounted 2-Post Lifts
126	Surface Mounted 4-Post Lifts
127	Surface Mounted Drive-On 4-Post Lifts
128	Tag Along Trailer
129	Tarping System
130	Tool Carrier
131	Toolboxes
132	Track Type Tractor
133	Tracked Stacker
134	Tractor Mounted Boom and Side Mower
135	Traditional Inground Adjustable Lifts
136	Trailer Mounted Sewer Cleaner
137	Transfer Trailer
138	Trommel Screen
139	Truck Mounted Sewer Cleaner
140	Turf Equipment (Aerators, Sod Cutters, etc)
141	Underground Pipeline Inspection Equipment
142	Utility Locator
143	Utility Tractor
144	Utility Trailers
145	Utility Vehicles

146	Vacuum Excavator
147	Vacuum Tank
148	Valve Maintenance System
149	Van Equipment
150	Vehicle Lifts and Garage Related Equipment
151	Vehicle Mounted Cranes
152	Vertical Rise Lifts
153	Vibratory Plow
154	Water Trucks
155	Wheel Loader
156	Wheeled Excavator
157	Yard Spotter Switcher Tractor