



**Virginia Sheriffs' Association  
2022-2023 Heavy Equipment Calendar  
Bid 22-03-0721R and Bid 23-04-0713**

Program Introduction and Solicitation		
	Start Date	Due Date
Solicitations to Dealers and Manufacturers	March 24, 2022	March 24, 2022
Vendor Registration - <i>All bidders must create an account with VendorLink prior to the bid period opening.</i>	March 24, 2022	June 10, 2022 at 5:00 pm EST
Invitation to Bid Announcement Publication and Advertisement	March 31, 2022	March 31, 2022
NAPC Advertisement	March 31, 2022	March 31, 2022
New/Updated Model Specification Review 1		
	Start Date	Due Date
Equipment Addition Requests due to VSA - <i>Any equipment that needs to be available for bidding for the 2022-2023 contract year. All requests to be submitted using the template available in VendorLink.</i>	March 24, 2022	April 7, 2022
Deadline for current contractors to submit rollover agreement to kmitman@virginiasheriffs.org	April 7, 2022	April 7, 2022
Deadline for current contractors choosing to not rollover to submit confirmation to kmitman@virginiasheriffs.org	April 7, 2022	April 7, 2022
Rollover Contract Equipment Withdraw Requests due to VSA - <i>Any equipment that will not be available for the 2022-2023 contract year. All requests to be submitted using the template available in VendorLink.</i>	March 24, 2022	April 22, 2022
First Draft Bid Package available in VendorLink for Dealer/Manufacturer Review	April 14, 2022	April 14, 2022
Dealer Responses to First Draft Bid Package due to VSA - <i>Any additional changes that need to be made to the list of equipment.</i>	April 21, 2022	April 21, 2022
New/Updated Model Specification Review 2		
	Start Date	Due Date
Pre-Bid Conference RSVP due to kmitman@virginiasheriffs.org	April 26, 2022	April 26, 2022
Pre-Bid Conference for all Dealers and Manufacturers - <i>Will be held via Zoom.</i>	May 3, 2022 at 10:00 AM EST	May 3, 2022
Second Draft Bid Package available in VendorLink for Dealer/Manufacturer Review	May 17, 2022	May 17, 2022
Dealer Responses to Second Draft Bid Package due to VSA - <i>Any additional changes that need to be made to the list of equipment.</i>	May 24, 2022	May 24, 2022
Bid Finalization and Announcement		
	Start Date	Due Date
VSA Finalizes List of Equipment Eligible for Bidding	June 14, 2022	June 14, 2022
Bid Period Open - <i>All bidding must be completed within VendorLink for a bid to be considered .</i>	June 16, 2022	July 13, 2022 at 12 noon EST
Deadline to Submit Price Increase Request for Bid 22-03-0721R - <i>Current Contractors ONLY. All requests to be submitted using the template available in VendorLink.</i>	July 7, 2022	July 7, 2022
Deadline to Submit Bid - <i>All pricing and required documents to be submitted within VendorLink .</i>	July 13, 2022	July 13, 2022 at 12 noon EST
Bid Tabulation Results Posted by VSA	July 15, 2022	July 15, 2022 by 5:00 pm EST
Review of Bid Submissions by VSA	July 18, 2022	August 9, 2022
Intent to Award Published by VSA and Bidder Review of Award	August 10, 2022	August 10, 2022
Bid Award Announcement and Publication - <i>All awarded contracts go into effect - Bid 23-04-0713.</i>	August 15, 2022	August 15, 2022
All rollover contracts go into effect - <i>Bid 22-03-0721R</i>	August 15, 2022	August 15, 2022