



Virginia Sheriffs' Association
2022-2023 Vehicle & Motorcycle Procurement Calendar
Bid 22-05-0917R & Bid 23-06-0921

Program Introduction and Solicitation		
	Start Date	Due Date
Solicitations to Dealers and Manufacturers	June 10, 2022	June 10, 2022
Vendor Registration - <i>All bidders must create an account with VendorLink prior to the bid period opening.</i>	June 10, 2022	August 25, 2022
Invitation to Bid Announcement and Publication	June 30, 2022	June 30, 2022
NAPC Advertisement	June 30, 2022	June 30, 2022
New/Updated Model Specification Review 1		
	Start Date	Due Date
Deadline to submit rollover agreement to kmitman@virginiasheriffs.org - <i>CURRENT CONTRACTORS ONLY</i>	June 17,2022	June 17,2022
New Vehicle/Motorcycle Model Requests due to VSA - <i>Any new vehicles that need to be available for bidding for the 2022-2023 contract year.</i>	June 24,2022	June 24,2022
Vehicle/Motorcycle Withdraw Requests due to VSA - <i>Any vehicles/motorcycles that will not be available for bidding for the 2022-2023 contract year.</i>	June 24,2022	June 24,2022
First Draft Bid Package available in VendorLink for Dealer/Manufacturer Review	July 15, 2022	July 15, 2022
Dealer/Manufacturer Responses to First Draft Bid Package due to VSA - <i>Any additional changes that need to be made to the list of vehicles/motorcycles.</i>	July 22, 2022	July 22, 2022
New/Updated Model Specification Review 2		
	Start Date	Due Date
Pre-Bid Conference – Stellantis (9:00 am – 12:00 pm)*	August 3, 2022	August 3, 2022
Pre-Bid Conference – Daimler (1:00 pm – 3:00 pm)*	August 3, 2022	August 3, 2022
Pre-Bid Conference – Ford (3:00 pm – 6:00 pm)*	August 3, 2022	August 3, 2022
Pre-Bid Conference – General Motors (9:00 am – 12:00 pm)*	August 4, 2022	August 4, 2022
Pre-Bid Conference – Nissan (1:00 pm – 3:00 pm)*	August 4, 2022	August 4, 2022
Pre-Bid Conference – Toyota (3:00 pm – 6:00 pm)*	August 4, 2022	August 4, 2022
Pre-Bid Conference – All Motorcycle (9:00 am – 11:00 am via Zoom)	August 5, 2022	August 5, 2022
Second Draft Bid Package available in VendorLink for Dealer/Manufacturer Review	August 18, 2022	August 18, 2022
Dealer/Manufacturer Responses to Second Draft Bid Package due to VSA - <i>Any additional changes that need to be made to the list of vehicles/motorcycles.</i>	August 25, 2022	August 25, 2022
Bid Finalization and Announcement		
	Start Date	Due Date
VSA Finalizes List of Vehicles/Motorcycles Eligible for Bidding	August 31, 2022	August 31, 2022
Bid Period Open - <i>All bidding must be completed within VendorLink for a bid to be considered.</i>	September 2, 2022	September 21, 2022 at 12 noon EST
Deadline to Submit Price Increase Requests & Updated Build Sheets/Option Sheets for Bid 22-05-0917R - <i>CURRENT CONTRACTORS ONLY</i>	September 9, 2022	September 9, 2022
Deadline to Submit Bid - <i>All pricing and required documents to be submitted within VendorLink.</i>	September 21, 2022 at 12 noon EST	September 21, 2022 at 12 noon EST
Bid Tabulation Results Posted by VSA	September 22, 2022	September 22, 2022 at 5:00 pm EST
Review of Bid Submissions by VSA	September 23, 2022	October 5, 2022
VSA Fleet Advisory Committee in Richmond (10:00 am – 1:00 pm)**	September 28, 2022	September 28, 2022
Intent to Award Published by VSA and Bidder Review of Award	October 6, 2022	October 6, 2022
Bid Award Announcement and Publication - <i>All awarded contracts go into effect - Bid 23-06-0921</i>	October 9, 2022	October 9, 2022
All rollover contracts go into effect - <i>Bid 22-05-0917R</i>	October 9, 2022	October 9, 2022

* Pre-Bid Conferences:
 951 East Byrd Street, Salon 951 Conference Center
 Richmond, VA 23219
 (Plaza Level 1, 1st Floor - East Tower)

** VSA Fleet Advisory Committee Meeting:
 Virginia Sheriffs' Association
 901 East Byrd Street, Suite 1301
 Richmond, VA 23219