



## INSURANCE CHECKLIST BID 24-07-0919

1. Workers' Compensation and Employer's Liability per the statutory limits of the Commonwealth of Virginia.
- ✓   2. Comprehensive General Liability (occurrence form), limits of liability \$1,000,000.00 per occurrence for bodily injury property damage to include Premises/Operations; Products, Completed Operations and Contractual Liability. Contractual Liability and Contractual Indemnity (Hold harmless endorsement exactly as written in "insurance requirements" of specifications). General aggregate \$3,000,000.00
- ✓   3. Automobile Liability - \$1,000,000.00 each occurrence - owned/non-owned/hired automobiles included.
4. Excess Liability - \$        .00 per occurrence to follow the primary coverages.
- ✓   5. The VSA must be named as an additional insured on the liability policies; and it must be stated on the Certificate of Liability (*Please provide a pdf version of the Certificate to VSA*).
6. Other insurance as indicated:
- |                                     |                               |                                |
|-------------------------------------|-------------------------------|--------------------------------|
| <input type="checkbox"/>            | Builders Risk completed value | \$ <u>                    </u> |
| <input type="checkbox"/>            | Liquor Liability              | \$ <u>                    </u> |
| <input type="checkbox"/>            | Fire Legal Liability          | \$ <u>                    </u> |
| <input type="checkbox"/>            | Protection and Indemnity      | \$ <u>                    </u> |
| <input type="checkbox"/>            | Employee Dishonesty Bond      | \$ <u>                    </u> |
| <input checked="" type="checkbox"/> | Other (Garage)                | \$ <u>1,000,000.00</u>         |
- ✓   7. Thirty (30) days written cancellation notice required.
- ✓   8. Best's guide rating B+:VI or better, latest edition.
- ✓   9. The certificate must state the bid number and title BIDDER AND INSURANCE AGENT STATEMENT:

### **Proposer and Insurance Agent Statement:**

**We understand the Insurance Requirements of these specifications, as noted by the items checked above, and that evidence of this insurance may be required within five (5) days after bid opening.**

Bidder (Dealership): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_