



**Virginia Sheriffs' Association  
2025-2026 Heavy Equipment Calendar  
Bid 26-07-0711**

Program Introduction and Solicitation		
	Start Date	Due Date
VSA Publishes Solicitation for Vendors	March 14, 2025	March 14, 2025
Vendor Registration - <i>All bidders must create an account with VendorLink and be listed as "Planholder" prior to the bid period opening .</i>	March 14, 2025	June 5, 2025 at 5:00 pm EST
VSA Publishes Invitation for Bid Announcement Publication and Advertisement	March 28, 2025	March 28, 2025
VSA Publishes NAPC Advertisement	March 28, 2025	March 28, 2025
VSA Publishes Newspaper Advertisement	March 28, 2025	March 28, 2025
New/Updated Model Specification Review 1		
	Start Date	Due Date
"Add/Delete" Form due to VSA (kmitman@virginiasheriffs.org) - <i>Requests for any equipment that needs to be available for bidding for the 2025-2026 contract year. This form is available in VendorLink within the "Documents" section of Bid 26-07-0711.</i>	April 1, 2025	April 1, 2025
VSA Publishes First Draft Bid Package in VendorLink for Vendor Review	April 14, 2025	April 14, 2025
Deadline for Vendors to Submit the Pre-Bid Conference RSVP to kmitman@virginiasheriffs.org - <i>Meeting materials will be provided to all who RSVP</i>	April 16, 2025	April 16, 2025
Deadline for Vendors to Respond to the VSA (kmitman@virginiasheriffs.org) regarding the First Draft Bid Package - <i>All responses must be submitted using the "Add/Delete" Form which is available in VendorLink within the "Documents" section of Bid 26-07-0711 - This response is for any additional changes that need to be made to the list of equipment included in the First Draft Bid Package that will go out to bid.</i>	April 22, 2025	April 22, 2025
Pre-Bid Conference for all Vendors - <i>Meeting will be held via Zoom.</i>	April 25, 2025 at 10:00 am EST	April 25, 2025 at 12:00 pm EST
New/Updated Model Specification Review 2		
	Start Date	Due Date
VSA Publishes Second Draft Bid Package in VendorLink for Vendor Review	May 8, 2025	May 8, 2025
Deadline for Vendors to Respond to the VSA (kmitman@virginiasheriffs.org) regarding the Second Draft Bid Package - <i>All responses must be submitted using the "Add/Delete" Form which is available in VendorLink within the "Documents" section of Bid 26-07-0711 - This response is for any additional changes that need to be made to the list of equipment included in the Second Draft Bid Package that will go out to bid.</i>	May 15, 2025	May 15, 2025
Bid Finalization and Announcement		
	Start Date	Due Date
VSA Finalizes List of Equipment Eligible for Bidding - <i>Published in VendorLink</i>	June 3, 2025	June 3, 2025
Bid Period Open - <i>All bidding must be completed within VendorLink to be considered .</i>	June 6, 2025	July 11, 2025 at 12 noon EST
Deadline for Vendors to Submit Bid Package - <i>All pricing and required documents to be submitted within VendorLink .</i>	July 11, 2025 at 12 noon EST	July 11, 2025 at 12 noon EST
Deadline for 5 Government References to complete VSA online Government Reference Form for bidding Vendors.	July 11, 2025 at 12 noon EST	July 11, 2025 at 12 noon EST
VSA Publishes Bid Tabulation Results	July 15, 2025	July 15, 2025 by 5:00 pm EST
VSA Review of all Bid Submissions	July 16, 2025	August 11, 2025
VSA Publishes Intent to Award/Bidder Review of Award	August 12, 2025	August 12, 2025
VSA Announces and Publishes Official Bid Award - <i>All awarded contracts go into effect.</i>	August 15, 2025	August 15, 2025