VIRGINIA SHERIFFS' ASSOCIATION

INVITATION FOR BID (IFB)

First Responder Supplies and Equipment Procurement Program
Bid Number: 27-03-0520

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1. ISSUING AGENCY:

Virginia Sheriffs' Association (VSA)
901 East Byrd Street
Suite 1301
Richmond, Virginia 23219

The Virginia Sheriffs' Association is issuing this Invitation for Bid (IFB) in accordance with the Virginia Public Procurement Act (VPPA), Virginia Code § 2.2-4300 et seq., for the purpose of establishing competitively awarded contracts for first responder supplies and equipment.

Pursuant to Virginia Acts of Assembly – 2017 Session, Chapter 636, which amended and reenacted § 2.2-4304 of the Code of Virginia, the Virginia Sheriffs' Association is expressly authorized to conduct and to enter into and administer cooperative procurement contracts on behalf of public bodies within the Commonwealth of Virginia. Contracts awarded as a result of this Invitation for Bid may be used by eligible public bodies in accordance with the provisions of the Virginia Public Procurement Act and all applicable laws and regulations.

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2. PURPOSE AND INTENT

The purpose of this Invitation for Bid (IFB) is to solicit competitive bids from responsive and responsible bidders to provide First Responder Supplies and Equipment for use by eligible public bodies within the Commonwealth of Virginia and, where permitted by local purchasing law, by eligible entities throughout the United States through the Virginia Sheriffs' Association's cooperative procurement program.

Contracts awarded as a result of this IFB will allow participating public bodies to purchase approved products and equipment in compliance with applicable procurement laws, while leveraging the efficiencies of cooperative purchasing.

3. ELIGIBLE CUSTOMERS

The FRSEPP is available to any and all public bodies in the Commonwealth and other states where Cooperative Purchasing is approved by their state's procurement guidelines.

All Customers are bound by their individual governing purchasing ordinances, rules, and regulations. All Contractor/dealers are governed by their manufacturer's agreement

4. PROCUREMENT METHOD

This solicitation is conducted as a competitive bidding process pursuant to Va. Code § 2.2-4302.1.

Contract award(s) will be made to the lowest responsive and responsible bidder(s) whose bid(s) conform in all material respects to the requirements of this IFB and are determined to be in the best interest of the Virginia Sheriffs' Association.

5. BID SCHEDULE

Event	Date & Time
IFB Issued	March 2026
Pre-Bid Conference	March 16, 2026 – 2:00 PM (EST)
Bid Opening Begins	April 29, 2026
Bid Closing Deadline	May 20, 2026 – 12:00 Noon (EST)

Please refer to the Bid Calendar for additional important information regarding deadlines that apply to this program and all bid submissions.

Late bids will not be accepted. The official time used for receipt of bids shall be the time recorded within VendorLink.

6. PRE-BID CONFERENCE

A Pre-Bid Conference will be held via Zoom on:

March 16, 2026, at 2:00 PM (EST)

The conference will provide an overview of the procurement program, bidding requirements, and use of the VendorLink system.

To RSVP please contact:

Jason Bennett
Virginia Sheriffs' Association
jbennett@virginiasheriffs.org

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7. SUBMISSION OF BIDS

All bids must be submitted electronically through the Virginia Sheriffs' Association's online bidding platform, VendorLink.

- No paper, email, faxed, or hand-delivered bids will be accepted.
- All bid documents, pricing, certifications, and attachments must be uploaded into VendorLink prior to the bid closing deadline.
- Bidders must be registered as a Planholder within VendorLink to submit a response.

Failure to submit a bid through VendorLink in accordance with the instructions provided shall result in disqualification.

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8. BID OPENING

Bid opening will begin on April 29, 2026, within VendorLink.

Bid prices and submissions will remain confidential and sealed until the conclusion of the evaluation process.

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9. SCOPE OF PRODUCTS

This IFB covers, but is not limited to, the competitive procurement of first responder supplies and equipment, including related accessories, options, and manufacturer-approved upgrades and downgrades, as defined within the bid documents.

Detailed requirements, product groups, and submission instructions are provided within the IFB documents available in VendorLink. Please refer to the Required Documentation Form, found within VendorLink.

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10. ELIGIBILITY AND RESPONSIBILITY

Bidders must:

- Be legally authorized to conduct business within the Commonwealth of Virginia.
- Be a manufacturer or an authorized dealer/distributor of the products or services being bid.

- Demonstrate the ability to supply products in accordance with program requirements.
- Meet all insurance, licensing, and certification requirements specified in the bid documents.

The VSA reserves the right to determine bidder responsibility in accordance with Va. Code § 2.2-4301.

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11. EVALUATION AND AWARD

Contracts will be awarded to the most responsible and responsive bidder(s) offering the lowest evaluated pricing, taking into consideration compliance with the program's Terms and Conditions, specifications, bid responsiveness, and bidder responsibility.

The VSA reserves the right to:

- Award contracts by item, group, or category
- Award multiple contracts
- Reject any or all bids
- Waive informalities and minor irregularities as permitted by law

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12. CONTRACT TERM

Each Contract awarded under this program shall remain in effect until the VSA publishes the next official contract award. At the sole option and discretion of the VSA, a Contract may be renewed, also noted as a rollover, by mutual agreement between the VSA and the Contractor for up to two (2) additional consecutive one-year terms.

Contract awards do not guarantee a minimum volume of purchases.

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13. QUESTIONS AND COMMUNICATION

All questions regarding this IFB must be submitted through VendorLink in accordance with the timeline outlined in the bid documents. Unauthorized contact with VSA staff regarding this solicitation may result in disqualification.

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14. COMPLIANCE WITH LAW

This solicitation and any resulting contract(s) shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, including the Virginia Public Procurement Act.

15. PUBLIC NOTICE OF COMPETITIVE SEALED BIDDING

Please use the following link to access this program's notice posted on February 6, 2026, published on the Public Notice section of the Richmond Times Dispatch.

https://richmond.column.us/search?activeNotice=nwXIYP0dHXUeu49zKskw-0

For a copy of the public notice posted on the North America Procurement Council and for a copy of the Richmond Times Dispatch public notice, please contact Jason Bennett at jbennett@virginiasheriffs.org.

16. ISSUANCE AND CONTACT INFORMATION

Issued by the Virginia Sheriffs' Association

IFB No. 27-03-0520

Contact:

Jason D. Bennett
Virginia Sheriffs' Association
jbennett@virginiasheriffs.org